Setting Up Campus Portal Account
Parent Portal

You must have an activation key to access your Infinite Campus account.

To retrieve your personal activation key, visit the NCSIS Parent Portal Lookup Site:
https://portalaccess.ncsis.gov/

Do NOT use a cell phone to create your account.

Follow these steps to retrieve your activation key:

1. NCSIS Parent Portal Activation Code Lookup
   a. School District/Charter
      i. Select "Queen's Grant Community School" under the drop down menu
2. About Your Student
   a. Enter "Student ID Number, Student First Name, Student Last Name, and Student DOB"
   b. Click "Find Student"
3. Select Parent/Guardian
   a. Select your name
4. Select Verification Method
   a. Select email or text message to receive a verification code
5. Verify Code
   a. Enter the 6-Digit code you receive and click "Submit Code"
6. Verification Complete
   a. Your activation key will appear on the screen
   b. Copy your activation key (Ctrl+C)
   c. Click the parent portal link on screen: https://60G.ncsis.gov/parent
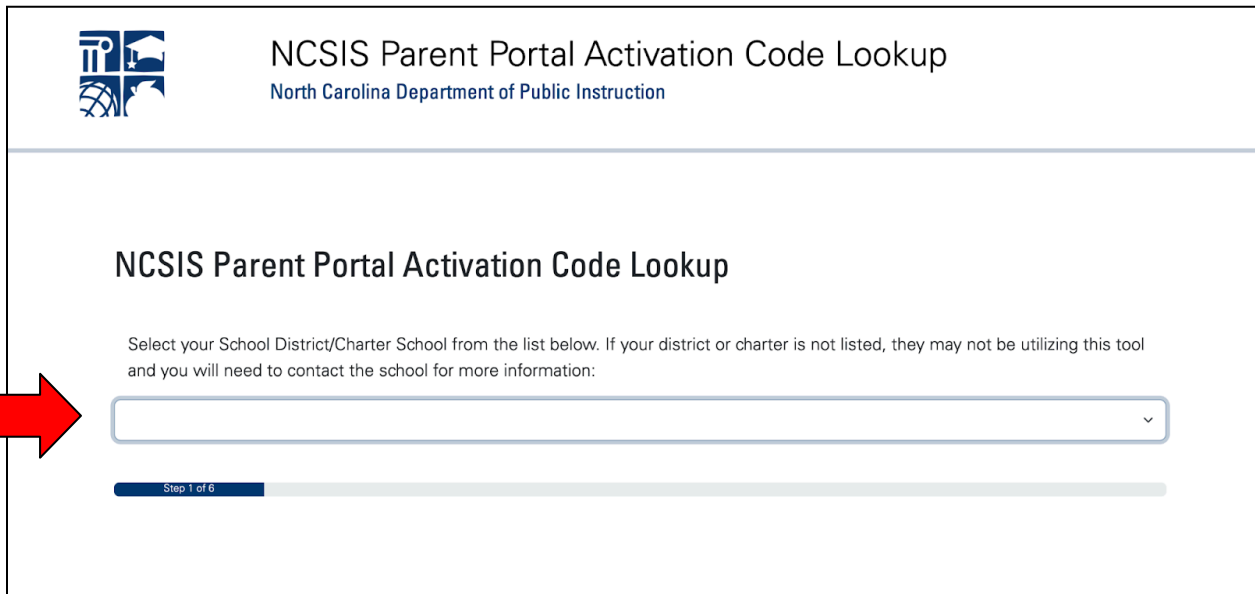   i. This link will take you to the Queen's Grant Parent Portal

Creating your account:

1. Campus Parent Website
   a. Click "New User?"
   b. Paste your activation key into the box (Ctrl+V) and click "Submit"
   c. Follow on-screen instructions to create your username and password
      i. Your password cannot contain a first or last name
   d. Click "Submit"
2. Login
   a. You will be redirected to the Campus Parent page. Type in your username and password to log in
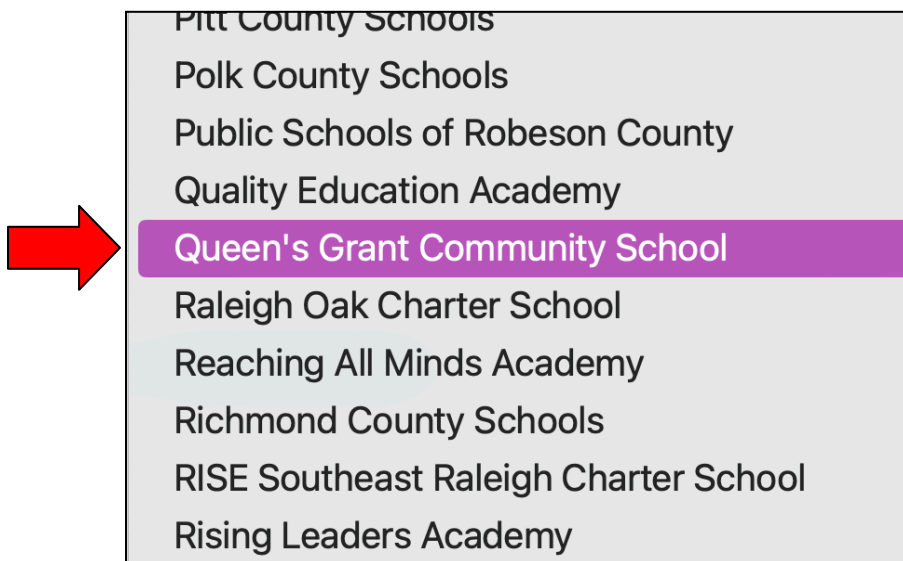   b. Click "Log In"

Retrieving Your Activation Key

Step 1: NCSIS Parent Portal Activation Code Lookup
   a. School District/Charter
      i. Select "Queen's Grant Community School" under the drop down menu

NCSIS Parent Portal Activation Code Lookup
North Carolina Department of Public Instruction

NCSIS Parent Portal Activation Code Lookup

Select your School District/Charter School from the list below. If your district or charter is not listed, they may not be utilizing this tool and you will need to contact the school for more information:

[⌄]

Step 1 of 6

Pitt County Schools
Polk County Schools
Public Schools of Robeson County
Quality Education Academy
Queen's Grant Community School
Raleigh Oak Charter School
Reaching All Minds Academy
Richmond County Schools
RISE Southeast Raleigh Charter School
Rising Leaders Academy

Step 2: About Your Student

      a. Enter "Student ID Number, Student First Name, Student Last Name, and Student DOB"

      b. Click "Find Student"

About Your Student

Please complete the form below with information about your student. If you have multiple students in a district or charter, you may need to complete this process for each student.

School District/Charter School: Queen's Grant Community School

Student ID Number	
First Name	
Last Name	
Date of Birth	mm/dd/yyyy

Find Student

Step 2 of 6

Step 3: Select Parent/Guardian

      a. Select your name

Select Parent/Guardian

Please select the parent/guardian to set up using the list below. If the data listed below is inaccurate or missing, please contact ⸏ school and try again.

○ ▮▮▮▮▮▮▮* (Mother)

○ ▮▮▮▮▮▮▮** (Father)

○ ▮▮▮▮▮* (Mother)

Step 3 of 6

Step 4: Select Verification Method
   a.   Select email or text message to receive a verification code

Select Verification Method
Please select a method to verify your identity. If the data listed below is inaccurate or missing, please contact ▮ school and try again.

○ Via Email: ▮▮▮▮*@gma******

○ Via text message to the telephone number ending in: ▮▮▮

Step 4 of 6

Step 5: Verify Code
   a.   Enter the 6-Digit code you receive and click "Submit Code"

Verify Code
Please verify the six-digit code that has been sent to you via email or text message.

Verify Code [   ]

Submit Code

Step 5 of 6

Step 6: Verification Complete
   a.   Your activation key will appear on the screen
   b.   Copy your activation key (Ctrl+C)

Verification Complete

Verification is now complete. Please log in to https://60G.ncsis.gov/parent and select New User?. When prompted, enter the verification code below.

Activation Code: 11111111-2222-3333-44444444

Step 6 of 6

c. Click the parent portal link on screen: https://60G.ncsis.gov/parent
   ii. This link will take you to the Queen's Grant Parent Portal

Verification Complete

Verification is now complete. Please log in to https://60G.ncsis.gov/parent and select New User?. When prompted, enter the verification code below.

Activation Code

Step 6 of 6

Creating Your Account

Step 1: Campus Parent Website
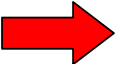   a. Click "New User?"

Campus Parent

Queen's Grant Community School

Parent Username: (Required)

Password: (Required)
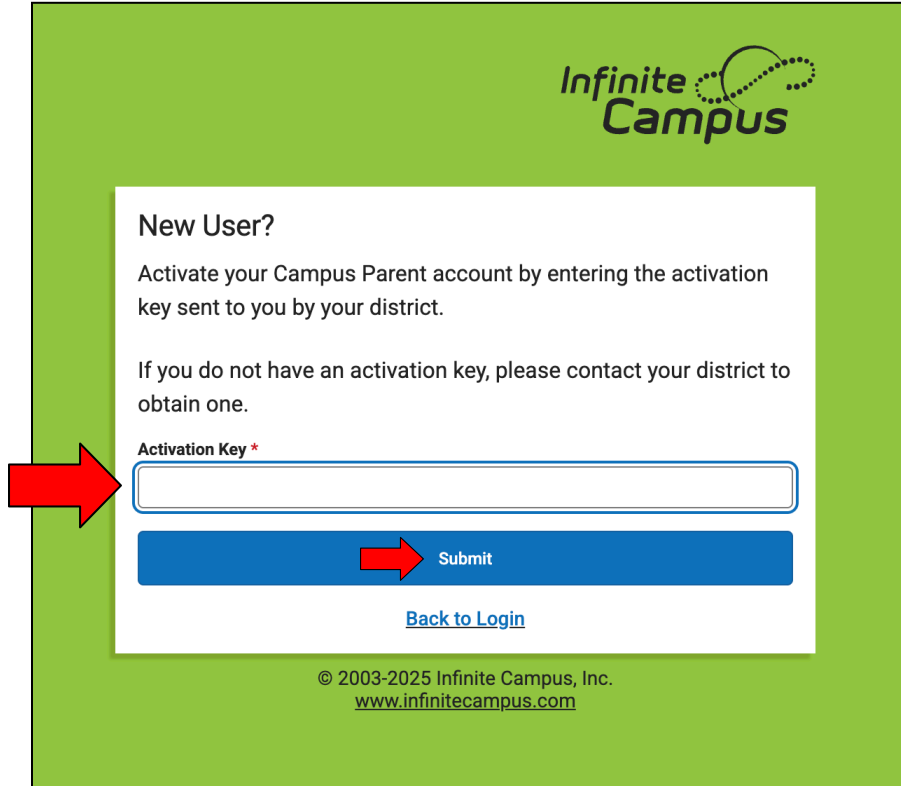
Log In

Help

Log in to Campus Student

New User?

b. Paste your activation key into the box (Ctrl+V) and click "Submit"

c. Follow the on-screen instructions to create your username and password
   i. Your password cannot contain a first or last name

d. Click "Submit"

Step 2: Login
   a. You will be redirected to the Campus Parent page. Type in your username and password to log in
   b. Click "Log In"

Welcome to Infinite Campus!

Home

Student Name

2 Assignments Due Today
14 Recent Assignment Scores
6 Recent Grade Updates

Announcements

No announcements.

Inbox

No messages available.

Quick Links

Queen's Grant Community School
Queen's Grant Community School

Shortcuts

Contact List

Home
Calendar
Assignments
Grades
Grade Book Updates
Attendance
Schedule
Fees
Message Center
More